

Making payments to pupil school meal balances in Arbor

To access Arbor Parent Portal:

- From a PC or laptop (please use Google Chrome browser) you will need to go to the school website lee.brindisheschools.org and click on Arbor Parent Portal

- Login to the Arbor Parent Portal using your username and password

Click on your child's name (as circled below)

Brindishe Lee My Items

Bob-Test Student

Form

Attendance (2016/2017)

0.00%

0.00% Year

0.00% Last 4 weeks

Guardian Consultations

No guardian consultations for Bob-Test Student Test Student

Accounts

Bob-Test Student	Test Student : Meals
Bob-Test Student	Test Student : Clubs
Bob-Test Student	Test Student : Trips

Click on **Accounts > Meals, Clubs or Trips**

The screenshot displays a web application interface. At the top left, the name 'Brindishe Lee' is shown in a teal box. To its right, there is a 'My Items' dropdown menu. Below this, the page is divided into two main sections. On the left is a navigation menu with the following items: 'Bob-Test Student's page', 'Dashboard', 'Overview' (highlighted with a green arrow), 'Calendar', 'Attendance', 'Activities', 'Report Cards', 'Accounts' (expanded), 'Meals', 'Clubs', and 'Trips'. The 'Accounts' menu item and its sub-items are circled in red. The main content area on the right features a student profile header for 'Bob-Test Student' with a male gender icon, a placeholder profile picture, and a 'Test Student' label. Below the header is a 'Notices' section with a grid of empty rows.

Select Topup Account

Erindishe Lao Sign out Arbor

My Items

Accounts

Bob-Test Student Student

Meals

Payments

Invoices

Topups

Credit Notes

Clubs

Invoices

Trips

Invoices

Payment Cards

Free School Meals

Meals Balance: £0.00

Term Autumn 2016

Topup account

Week Beginning	Monday	Tuesday	Wednesday	Thursday	Friday
1st Sep 2016	-	-	-	£0.00	£0.00
5th Sep 2016	£0.00	£0.00	£0.00	£0.00	£0.00
12th Sep 2016	£0.00	£0.00	£0.00	£0.00	£0.00
19th Sep 2016	£0.00	£0.00	£0.00	£0.00	£0.00
26th Sep 2016	£0.00	£0.00	£0.00	£0.00	£0.00
3rd Oct 2016	£0.00	£0.00	£0.00	£0.00	£0.00
10th Oct 2016	£0.00	£0.00	£0.00	£0.00	£0.00
17th Oct 2016	£0.00	£0.00	£0.00	£0.00	£0.00
24th Oct 2016	£0.00	£0.00	£0.00	£0.00	£0.00
31st Oct 2016	£0.00	£0.00	£0.00	£0.00	£0.00
7th Nov 2016	£0.00	£0.00	£0.00	£0.00	£0.00
14th Nov 2016	£0.00	£0.00	£0.00	-	-
21st Nov 2016	-	-	-	-	-
28th Nov 2016	-	-	-	-	-
5th Dec 2016	-	-	-	-	-
12th Dec 2016	-	-	-	-	-

Term total payments amount:

Enter Payer information and amount > click **Top-up Account**

Top-up Account

Card Prepayment Details

Customer account	Bob-Test Student	-Test Student
Account type	Meals	
Bill payer*	<input type="text"/>	
Cards ⓘ	<input type="text" value="Leave blank to enter card details later"/>	
Payment amount*	<input type="text" value="£ 10.00"/>	
Narrative ⓘ	<input type="text" value="School Meal Credit"/>	

Enter card information > **Pay**

[« Back](#) **Top Up By Card**

Prepayment Summary

Customer Account	Bob-Test Student	-Test Student
Bill Payer		
Amount	£10.00	
Narrative	School Meal Credit	

Card Details

Name on card

Card Number

Card CVC

Expiry month ▼

Expiry year ▼

Save this card

[Cancel](#) [Pay](#)